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**From:** Piro, Peter (DPH)  
**Sent:** Saturday, June 16, 2012 8:55 AM  
**To:** Saunders, Della (DPH); Glazer, Lisa (DPH); Corbett, Kate (DPH); Medina, Nicole (DPH); Renczkowski, Daniel (DPH)  
**Cc:** Salemi, Charles (DPH)  
**Subject:** Standard Preparation for GC/MS

If chemists need a standard prepared I want Dan overseeing how to prepare the standard. That is, I want Dan to be the observing chemist when he is available. If Dan is not available, I will be the observing chemist. I do not want random chemists preparing standards. When the safe is opened I also prefer Dan be present to remove the standard and sign out the book since he knows where everything is located.

I also want to remind individuals that our stated policy for the last decade has been to tell me (or my backup QC Chemist) when a standard needs to be prepared.

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